

## **FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

### **Minutes of Special Meeting of Board of Directors March 18, 2025**

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at 445 Commerce Green Blvd, Sugar Land, Fort Bend County, Texas 77478, an official meeting place of the Board, on March 18, 2025, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman  
Gerald Kazmierczak, Vice-Chairman  
Nathan Bedee, Secretary  
Susheem Mehta, Assistant Secretary  
James R. Grotte, Director

and all of said persons were present, except Directors Picazo and Mehta, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey and Kane Mudd of LJA Engineering, Inc. ("LJA"); Danae Dehoyos and Daenon Russell of Touchstone District Services, LLC ("Touchstone"); Stephen Wilcox of Pape-Dawson Engineers, Inc., who entered the meeting after it was called to order, as noted herein; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

In the absence of the Chairman, the Vice Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments, but no members of the public were present to address the Board.

### **DISCUSSION REGARDING RENEWAL OF DISTRICT INSURANCE POLICIES**

The Board considered the renewal of the District's insurance policies scheduled to expire on March 31, 2025. In connection therewith, Mr. Skinner presented to and reviewed with the Board proposals from Arthur J. Gallagher & Co. and McDonald & Wessendorff Insurance Co. ("McDonald"). After discussion, Director Grotte moved that the Board accept the proposal from McDonald for all policies as set forth in the proposal attached hereto as **Exhibit A**, and SPH be authorized to acknowledge receipt of McDonald's Texas Ethics Commission ("TEC") Form 1295 with the TEC. Director Kazmierczak seconded the motion, which carried unanimously.

## **ORDER ESTABLISHING MEETING PLACE INSIDE THE DISTRICT**

The Board next considered approval of an Order Establishing Meeting Place Inside the District at 1046 Hayden Creek Drive, Sugar Land, Fort Bend County, Texas 77479 (the North Pump Station). Following discussion, Director Grotte moved that the Board approve said Order Establishing Meeting Place Inside the District. Director Kazmierczak seconded said motion, which unanimously carried. A copy of said Order Establishing Meeting Place Inside the District is attached hereto as **Exhibit B**.

## **FORT BEND LEVEE COALITION**

Mr. Martin provided the Board with an update regarding activities of the Fort Bend Levee Coalition. Director Kazmierczak requested authority to attend the annual meeting of the National Association of Flood & Stormwater Management, to which the Board concurred.

## **CAPITAL IMPROVEMENT PROJECTS**

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated March 18, 2025, prepared by MSA, attached hereto as **Exhibit C**. Regarding the Brazos River Bank Erosion Control Project, following discussion, Director Kazmierczak moved to approve Change Order No. 6 in the amount of \$101,202.98, from Texas Dewatering LLC, as recommended by MSA and AECOM. Director Grotte seconded said motion, which unanimously carried.

Regarding the Stormwater Pump Station Project, the Board decided to host a Community Outreach Event on April 29, 2025, beginning at 5:00 p.m., at the North Pump Station at 1046 Hayden Creek Drive, Sugar Land, Texas 77479.

Mr. Kalkomey next presented to and reviewed with the Board an Engineering Report dated March 18, 2025, prepared by LJA, included with **Exhibit D**. Regarding the Detention and Drainage Improvements and Facilities project, following discussion, Director Bedee moved to approve Pay Estimate No. 14 from Harris Construction, LLC in the amount of \$445,784.30, as recommended by LJA. Director Kazmierczak seconded said motion, which unanimously carried.

## **ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

## **WEBSITE AND COMMUNICATION MATTERS**

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

## **CLOSED SESSION**

The Chairman announced at 6:35 p.m. that the Board would convene in Closed Session pursuant to Texas Government Code Section 551.071. Those in attendance, with the exception of the Board, Ms. Cox, Mr. Martin, and Mr. Skinner exited at this time.

The Board reconvened in Regular Session at 7:10 p.m.

## **FUTURE AGENDA ITEMS**

The Board considered items for placement on future agendas.

## **ADJOURNMENT**

There being no further business to come before the Board, on motion made by Director Bedee, seconded by Director Kazmierczak and carried unanimously, the meeting was adjourned.

(SEAL)



  
\_\_\_\_\_  
Secretary, Board of Directors

**LIST OF ATTACHMENTS TO MINUTES**

|           |  |
|-----------|--|
| EXHIBIT A | Accepted Insurance Proposal                          |
| EXHIBIT B | Order Establishing Meeting Place Inside the District |
| EXHIBIT C | MSA Activity Report                                  |
| EXHIBIT D | LJA Engineering Report                               |