

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Special Meeting of Board of Directors
September 17, 2024

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at 445 Commerce Green Blvd, Sugar Land, Fort Bend County, Texas 77478, an official meeting place of the Board, on September 17, 2024, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman
Gerald Kazmierczak, Vice-Chairman
Nathan Bedee, Secretary
Susheem Mehta, Assistant Secretary
James R. Grotte, Director

and all of said persons were present, except Directors Picazo and Kazmierczak, thus constituting a quorum. Director Picazo entered the meeting after it was called to order, as noted herein.

Also present were: Phil Martin of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey and Kane Mudd of LJA Engineering, Inc. ("LJA"); Calep Estes and Daenon Russell of Touchstone District Services, LLC ("Touchstone"); and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

In the absence of the Chairman and the Vice Chairman, Director Bedee moved that Director Grotte be appointed Chairman Pro Tempore. Director Mehta seconded said motion, which unanimously carried. The Chairman Pro Tempore called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. No public comments were offered.

FORT BEND LEVEE COALITION

Mr. Martin provided the Board with an update regarding activities of the Fort Bend Levee Coalition.

CAPITAL IMPROVEMENT PROJECTS

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated September 17, 2024, prepared by MSA, attached hereto as **Exhibit A**. Regarding the Brazos River Bank Erosion Control Project, following discussion, Director Bedee moved to approve rental of a long-reach excavator at a cost not to exceed \$5,000 for said project. Director Mehta seconded

said motion, which unanimously carried.

Director Picazo entered and presided over the remainder of the meeting.

Mr. Mudd next presented to and reviewed with the Board an Engineering Report dated September 17, 2024, prepared by LJA, included with **Exhibit B**. Regarding the Stormwater Pump Station Project, following discussion, Director Bedee moved to approve Pay Estimate No. 25 from NBG Constructors, Inc. in the amount of \$697,480.70, as recommended by LJA. Director Mehta seconded said motion, which unanimously carried.

Mr. Kalkomey presented to and reviewed with the Board a presentation regarding flood protection improvements for the northern boundary of the District. A copy of such presentation is attached hereto as **Exhibit C**.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

WEBSITE AND COMMUNICATION MATTERS

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

CLOSED SESSION

The Board determined it was not necessary to enter into closed session.

FUTURE AGENDA ITEMS

The Board considered items for placement on future agendas.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Director Picazo, seconded by Director Mehta and carried unanimously, the meeting was adjourned.





Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

- EXHIBIT A MSA Activity Report
- EXHIBIT B LJA Engineering Report
- EXHIBIT C Presentation regarding flood protection for northern boundary