

## **FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

### **NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting at the City Hall of the City of Sugar Land, Texas, 2700 Town Center Boulevard, Sugar Land, Texas 77479, said address being an official meeting place of the District.

The meeting will be held on **Thursday, January 4, 2024, at 5:30 P.M.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **PUBLIC COMMENTS;**
2. **GENERAL, ADMINISTRATIVE AND FINANCIAL MANAGEMENT;**
  - A. Review and approve the minutes of the December 7, 2023, Board meeting;
  - B. Review and approve audit report for fiscal year ended August 31, 2023;
  - C. Status of continuing disclosure report (due February 28, 2024);
  - D. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;
  - E. Grant exemptions from taxation for 2024, and the adoption of a Resolution in connection therewith;
  - F. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes and authorize delinquent tax attorney to collect delinquent personal property taxes beginning April 1, 2024, including the filing of lawsuits, as necessary;
  - G. Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and filing of proofs of claim;
  - H. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented;
  - I. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions with District;


- J. Discussion of renewal of District insurance policies and authorize solicitation of proposals for same;
  - K. Authorize preparation and submission of District information to Texas Comptroller of Public Accounts as required by Section 403.0241, Texas Government Code, and Chapter 203, Texas Local Government Code, for inclusion in the Special Purpose District Public Information Database;
  - L. Financial Management Plan and implementation of same, including bond funding, change of use of construction funds, and grant funding;
  - M. Status of FEMA Hazard Mitigation Grant Program (administered through TDEM) related to Brazos River Bank Erosion Control Project;
  - N. Status of Flood Infrastructure Fund Financial Commitment from Texas Water Development Board for Detention and Drainage Improvements and Facilities;
  - O. Compliance with EPA Phase II Small MS4 General Permit; conduct required training related to District's Storm Water Management Plan; and
  - P. Status of National Flood Insurance Program community rating for New Territory;
3. **OPERATIONS AND MAINTENANCE REPORTS;**
- A. Levee, drainage, and pump station facilities; mowing/maintenance of External Channel; status of repairs to fencing, gates, walking-path concrete, and replacement of water pump at pump station; and
  - B. Reclaimed water system;
4. **CAPITAL IMPROVEMENT PROJECTS,** including consideration of Task Order(s) proposed by Mike Stone Associates, Inc., AECOM Technical Services, Inc., or LJA Engineering, Inc.;
- A. Brazos River Bank Erosion Control Project, including:
    - (i) Project Manager's Report, including project status and milestones;
    - (ii) Status of construction, including approval of any pay estimates and change orders; and
    - (iii) Status of acquisition of land east of Grand Parkway Bridge at the request of New Territory Residential Community Association, Inc.;
  - B. External Drainage Channel Erosion Control Project, including:
    - (i) Project Manager's Report; and
    - (ii) Resolution of issues related to repairing erosion failure of channel improvements, including related lawsuit against design engineer and contractors; financing of said repairs; consider change orders and pay estimates regarding same;

- C. New Stormwater Pump Station Project, including:
    - (i) Status of financing and scheduling;
    - (ii) Status of construction, including approval of any pay estimates and change orders; and
    - (iii) Ratify prior approval and execution of Utility Easement to CenterPoint Energy, LLC for onsite power;
  
  - D. Detention and Drainage Improvements and Facilities, including:
    - (i) Status of financing and scheduling;
    - (ii) Status of construction, including approval of any pay estimates and change orders; and
    - (iii) Site access and acquisition; status of acquisition of Kelley tract, including Settlement Agreement, Special Warranty Deed and Residential Lease Agreement in connection with same;
  
  - E. Reclaimed Water Project, including:
    - (i) Status of construction, including approval of any pay estimates and change orders; and
  
  - F. Flood protection improvements for northern boundary, including status of preliminary engineering report;
5. **ATTORNEY'S REPORT, including:**
- A. Matters related to Directors Election to be called for May 4, 2024, including (i) memorandum regarding joint elections, and (ii) ratify prior approval for notification to Fort Bend County officials that the District intends to participate in the joint election;
6. **WEBSITE AND COMMUNICATIONS MATTERS;**
7. **SUPPLEMENTAL AGENDA;**
8. **CLOSED SESSION** – The Board reserves the right to adjourn to Closed Session at any time during the course of this meeting in accordance with the Texas Open Meetings Act, including Texas Government Code Section 551.071 (Consultation with Attorney regarding Pending or Contemplated Litigation or Matters Protected by Attorney-Client Privilege); and Section 551.072 (Deliberations regarding Acquisition of Real Property Interests);
9. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session, and if necessary, take action on any agenda item discussed in Closed Session;
10. **ANNOUNCEMENTS / FUTURE AGENDA;** and
11. **ADJOURN.**



(SEAL)

SCHWARTZ, PAGE & HARDING, L.L.P.

By:   
Christopher T. Skinner  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***