

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Special Meeting of Board of Directors
June 16, 2026

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at 445 Commerce Green Boulevard, Sugar Land, Fort Bend County, Texas 77478, an official meeting place of the Board, on June 16, 2026, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Gerald Kazmierczak, Chairman
Nathan Bedee, Vice-Chairman
Susheem Mehta, Secretary
James R. Grotte, Assistant Secretary
Susan Collins, Director

and all of said persons were present, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Guideline Management Services, Inc. ("GMS"); Shannon O'Hara of LJA Engineering, Inc. ("LJA"); Danae Dehoyos and Dallas Kranston of Touchstone District Services, LLC; Todd Kelly, Executive Director, and Michael Wingard, Maintenance Manager, of the New Territory Residential Community Association, Inc. ("NTRCA"); and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. No members of the public offered any public comments.

FINANCIAL MANAGEMENT PLAN

It was noted this matter would be discussed under Capital Improvements Projects later in the meeting.

FORT BEND LEVEE COALITION

Mr. Martin and Ms. O'Hara provided the Board with an update regarding activities of the Fort Bend Levee Coalition.

CAPITAL IMPROVEMENT PROJECTS

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report, dated June 16, 2026, prepared by GMS; said report is attached hereto as **Exhibit A**.

Ms. O'Hara next presented to and reviewed with the Board an Engineering Report dated June 16, 2026, prepared by LJA; said report is attached hereto as **Exhibit B**. In connection with design and construction of lower external drainage channel improvements, Ms. O'Hara presented to and reviewed with the Board a Task Order No. 14; which said report is attached hereto as **Exhibit C**, issued pursuant to the Master Agreement for Professional Engineering Services by and between the District and LJA dated February 7, 2019. After discussion, it was moved by Director Grotte, seconded by Director Bedee and unanimously carried, that the Board approve Task Order No. 14 in the amount of \$82,000.00 for design and construction of certain external drainage channel improvements for the District.

ISSUANCE OF REQUEST FOR PROPOSALS FOR BOOKKEEPING SERVICES

The Board next considered authorizing GMS and SPH to issue a request for proposals for bookkeeping services for the District. After discussion, the Board instructed GMS and SPH to solicit a proposal from Municipal Accounts & Consulting, LP to be considered at its July 2, 2026, Board meeting.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner advised that he has no additional items that had not previously been discussed.

WEBSITE AND COMMUNICATION MATTERS

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

CLOSED SESSION

The Chairman announced at 6:40 p.m. that the Board would convene in Closed Session pursuant to Texas Government Code Section 551.071. Those in attendance, with the exception of the Board, Mr. Skinner and Mr. Martin exited at this time.

The Board reconvened in Regular Session at 7:00 p.m.

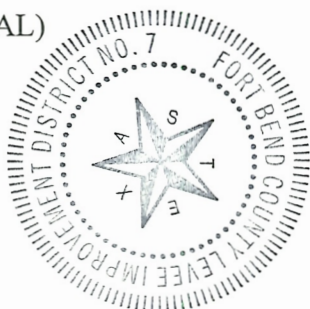
FUTURE AGENDA ITEMS

The Board considered items for placement on future agendas.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Director Grotte, seconded by Director Collins and carried unanimously, the meeting was adjourned.

(SEAL)



S. P. Melh
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

EXHIBIT A	GMS Activity Report
EXHIBIT B	LJA Engineering Report
EXHIBIT C	LJA Task Order No. 14