

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Meeting of Board of Directors  
May 7, 2026

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in regular session at 445 Commerce Green Boulevard, Sugar Land, Fort Bend County, Texas 77478, an official meeting place of the Board, on May 7, 2026, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Gerald Kazmierczak, Chairman  
Nathan Bedee, Vice Chairman  
Susheem Mehta, Secretary  
James R. Grotte, Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Guideline Management Services, Inc. ("GMS"); Craig Kalkomey of LJA Engineering, Inc. ("LJA"); Brittany Keeswood of Assessments of the Southwest, Inc. ("ASW"); Michael Brooks of Levee Management Services, LLC ("LMS"); Rick Marriott of Si Environmental, LLC ("SE"); Calep Estes and Danae Dehoyos of Touchstone District Services, LLC ("Touchstone"); Sherri Greenwood of Forvis Mazars, LLP ("FM"); Todd Kelly, Executive Director of the New Territory Residential Community Association, Inc. ("NTRCA"); Dennis Spellman, a member of the public and Media Relations and External Engagement Manager of the Office of Commissioner Andy Meyers, Fort Bend County Pct. 3; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. Mr. Burdette introduced himself to the Board.

### **ACCEPTANCE OF QUALIFICATION STATEMENTS, OFFICIAL BONDS, OATHS OF OFFICE, ELECTIONS NOT TO DISCLOSE CERTAIN INFORMATION, AND AFFIDAVITS OF CURRENT DIRECTOR**

In connection with their re-election as Directors of the District, Directors Bedee and Kazmierczak each presented his respective Statement of Elected Officer and Affidavit of Current Directors and took his Oath of Office. Directors Bedee and Kazmierczak also presented their Official Bonds to the Board and the Board found said Bonds to be in proper form. After discussion on the matter, it was moved by Director Grotte, seconded by Director Mehta and unanimously carried, that the Board approve said Bonds, accept said Statements of Elected Officer, Affidavits

of Current Director, and Oaths of Office and declare Nathan Bedee and Gerald Kazmierczak to each be a duly elected and qualified Director of the District.

### **REORGANIZATION AND ELECTION OF OFFICERS**

The Board next considered the reorganization of the Board and election of officers. The Board concurred that the all Directors will continue to serve in the respective offices each currently holds.

### **DISTRICT REGISTRATION FORM**

The Board next considered approving a District Registration Form (the "DRF") required by the Texas Commission on Environmental Quality (the "TCEQ"). Mr. Skinner explained that, in accordance with the Texas Water Code, levee improvement districts are required to file the names, mailing addresses, officer positions and terms of office of directors with the TCEQ within thirty days (30) after an election or appointment. He advised that, with the Board's approval, SPH will complete the DRF to reflect the new terms of office for Directors Bedee and Kazmierczak, and file same with the TCEQ. After discussion, it was moved by Director Bedee, seconded by Director Kazmierczak and unanimously carried, that SPH be authorized to file the DRF with the TCEQ.

### **LOCAL GOVERNMENT OFFICERS LIST**

Mr. Skinner next advised the Board that, pursuant to Chapter 176 of the Texas Local Government Code, the District is required to maintain a list of Local Government Officers, which includes the members of the Board and the District's Investment Officers, in connection with conflict of interest disclosure requirements. After discussion on the matter, it was moved by Director Bedee, seconded by Director Kazmierczak and unanimously carried, that the District prepare and maintain a list of local government officers as required by law.

### **MINUTES**

As the next order of business, the Board considered approving the draft minutes of the Board meetings held on April 7, 2026, and April 21, 2026. After discussion, it was moved by Director Bedee, seconded by Director Mehta and unanimously carried, that the draft minutes for said meetings be approved, as written.

### **TAX ASSESSOR-COLLECTOR REPORT**

Ms. Keeswood next presented to and reviewed with the Board the Tax Assessor-Collector Report (the "TAC Report") for the period ended April 30, 2026, which report is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's tax account, and a list of delinquent taxpayers. After discussion, it was moved by Director Bedee, seconded by Director Mehta and unanimously carried, that the TAC Report be approved and the disbursements identified therein be approved for payment from the District's tax account.

**DELINQUENT TAX COLLECTIONS REPORT**

The Board deferred consideration of the Delinquent Tax Report from Perdue, Brandon, Fielder, Collins & Mott L.L.P., the District's delinquent tax collections attorneys. Mr. Skinner informed the Board that the report is presented quarterly.

**BOOKKEEPER'S REPORT**

Ms. Greenwood presented to and reviewed with the Board the Bookkeeper's Report, dated May 7, 2026, prepared by FM; the report is attached hereto as **Exhibit B**. After discussion, it was moved by Director Bedee, seconded by Director Grotte and unanimously carried, that the Bookkeeper's Report be approved, and the checks and wires reviewed by the Board be authorized for payment.

**AMENDED ENGAGEMENT LETTER FOR YIELD RESTRICTION AND REBATE CALCULATION ANALYSIS**

The Board deferred consideration of approval of the Amended Engagement Letter for Yield Restriction and Rebate Calculation Analysis with Municipal Risk Management Group, L.L.C. until its next regular Board meeting.

**UNCLAIMED PROPERTY REPORT**

The Board considered approval of an Unclaimed Property Report as of March 1, 2026, and the filing of same with the Texas Comptroller of Public Accounts (the "Comptroller") prior to July 1, 2026. In connection therewith, Ms. Greenwood reported that the District did not have any unclaimed operating funds. Ms. Keeswood then presented to and reviewed with the Board an Unclaimed Property Report in connection with tax funds, a copy of which is attached hereto as **Exhibit C**, which shows that the District has unclaimed tax funds in the total amount of \$1,384.42. After discussion, it was moved by Director Bedee, seconded by Director Mehta and unanimously carried, that FM and ASW be authorized to file said Unclaimed Property Reports with the Comptroller and transfer unclaimed funds prior to July 1, 2026.

**FINANCIAL MANAGEMENT PLAN**

It was noted this matter would be discussed further under Capital Improvements Projects later in the meeting.

**STORM WATER MANAGEMENT PLAN ("SWMP")**

The Board deferred consideration of any matters related to the District's Storm Water Management Plan.

## **STATUS OF NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY RATING FOR NEW TERRITORY**

Mr. Martin reported on the status of National Flood Insurance Program Community Rating for New Territory.

## **FORT BEND LEVEE COALITION**

Mr. Martin reported on the status of activities of the Fort Bend Levee Coalition.

## **OPERATIONS AND MAINTENANCE REPORTS**

Mr. Brooks presented to and reviewed with the Board a written Operations and Maintenance Report, dated May 7, 2026, attached hereto as **Exhibit D**, regarding maintenance performed on levee, pump station and drainage facilities throughout the District.

Mr. Marriott presented to and reviewed with the Board a written Operations Report prepared by SE for the month of April 2026, relative to the District's Reclaimed Water System. A copy of such Operations Report is attached hereto as **Exhibit E**.

Ms. Keeswood exited the meeting at this time.

Mr. Martin reported on the status of certain repairs along the District's External Channel. After discussion, the Board requested that LJA provide erosion control options for areas furthest downstream.

## **CAPITAL IMPROVEMENTS PROJECTS**

Mr. Martin presented to and discussed with the Board the General Manager's Report, dated May 7, 2026, attached hereto as **Exhibit F**.

Mr. Kalkomey next presented to and reviewed with the Board an Engineering Report dated May 7, 2026, prepared by LJA; said report is attached hereto as **Exhibit G**.

## **ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner presented a memorandum from SPH regarding recent changes to cybersecurity and artificial intelligence training requirements for directors of the District, a copy of which memorandum is attached hereto as **Exhibit H**, and discussed same with the Board. Mr. Skinner advised that all directors of the District must annually complete a certified cybersecurity awareness training program prior to August 31 of the given year as required by Chapter 2063, Texas Government Code. He further advised that any director of the District who uses a computer to perform at least 25% of his or her duties and has access to the District's computer system must also complete a

certified artificial intelligence training program by August 31 of each year as required by Chapter 2054, Texas Government Code. After discussion, Mr. Skinner noted that a link to the training program created by the Department of Information Resources will be provided to directors following the meeting and requested that each director notify SPH upon completion of the training program.

**WEBSITE AND COMMUNICATION MATTERS**

Ms. Dehoyos presented to and reviewed with the Board Touchstone's Communications Report attached hereto as **Exhibit H**.

**CLOSED SESSION**

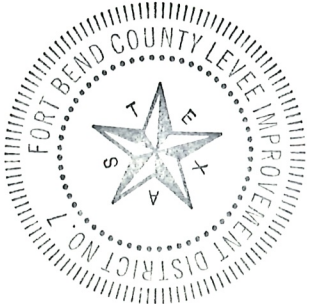
The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.

**FUTURE AGENDA ITEMS**

The Board considered items for placement on future agendas. The Board did not request any items be placed on future agendas other than those already discussed and regular and on-going items.

**ADJOURNMENT**

There being no further business to come before the Board, on motion made by Director Bedee, seconded by Director Grotte and carried unanimously, the meeting was adjourned.



*S. P. Mehta*  
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Secretary  
Board of Directors

**LIST OF ATTACHMENTS TO MINUTES**

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| EXHIBIT A | Tax Assessor/Collector Report  |
| EXHIBIT B | Bookkeeper's Report  |
| EXHIBIT C | Unclaimed Property Report  |
| EXHIBIT D | LMS Operation and Maintenance Report   |
| EXHIBIT E | SE Operations Report   |
| EXHIBIT F | GMS Report   |
| EXHIBIT G | LJA Report   |
| EXHIBIT H | Communications Report  |
| EXHIBIT I | Memorandum regarding Cybersecurity and Artificial Intelligence Training Requirements |