

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Special Meeting of Board of Directors
February 20, 2024

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at the City Hall of the City of Sugar Land, Texas, 2700 Town Center Boulevard, Sugar Land, Texas 77479, an official meeting place of the Board, on February 20, 2024, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman
Gerald Kazmierczak, Vice-Chairman
Nathan Bedee, Secretary
Susheem Mehta, Assistant Secretary
James R. Grotte, Director

and all of said persons were present, except Director Grotte, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey and Kane Mudd of LJA Engineering, Inc. ("LJA"); Calep Estes and Angie Hartwell of Touchstone District Services, LLC ("Touchstone"); Tim Jahn of the City of Sugar Land Engineering Department; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. No members of the public were present at the meeting to offer comments.

CAPITAL IMPROVEMENT PROJECTS

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated February 20, 2024, prepared by MSA, attached hereto as **Exhibit A**. Regarding the Detention and Drainage Improvement Facilities project, following discussion, Director Kazmierczak moved that the Board (i) approve the Inventory Certificate relative to funding from the Texas Water Development Board, and (ii) adopt a Resolution Delegating Authority to Approve Wire Transfers from the Texas Water Development Board to the District for the project, as recommended by MSA. Director Bedee seconded said motion, which unanimously carried.

Mr. Mudd next presented to and reviewed with the Board an Engineering Report dated February 20, 2024, prepared by LJA, attached hereto as **Exhibit B**. No action was required of the Board in connection with such report.

ATTORNEY'S REPORT

The Board next considered the attorney's report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

WEBSITE AND COMMUNICATION MATTERS

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

CLOSED SESSION

The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.

FUTURE AGENDA ITEMS

The Board considered items for placement on future agendas. The Board concurred to schedule a special meeting at a later date to conduct a tour of the District's facilities and pending capital improvement projects.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Director Bedee, seconded by Director Kazmierczak and carried unanimously, the meeting was adjourned.




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

- EXHIBIT A MSA Activity Report
- EXHIBIT B LJA Engineering Report