

## **FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

Minutes of Special Meeting of Board of Directors  
January 27, 2025

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at The Club of New Territory, 1200 Walker School Road, Sugar Land, Fort Bend County, Texas 77479, an official meeting place of the Board, on January 27, 2025, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman  
Gerald Kazmierczak, Vice-Chairman  
Nathan Bedee, Secretary  
Susheem Mehta, Assistant Secretary  
James R. Grotte, Director

and all of said persons were present, except Director Bedee, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey of LJA Engineering, Inc. ("LJA"); Calep Estes and Daenon Russell of Touchstone District Services, LLC ("Touchstone"); Michael Walker, Executive Director of the New Territory Residential Community Association, Inc. ("NTRCA"); various members of the public and residents of the District; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments, but no members of the public appeared to address the Board.

### **FORT BEND LEVEE COALITION**

Mr. Martin provided the Board with an update regarding activities of the Fort Bend Levee Coalition.

### **CAPITAL IMPROVEMENT PROJECTS**

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated January 27, 2025, prepared by MSA, attached hereto as **Exhibit A**.

Mr. Kalkomey next presented to and reviewed with the Board an Engineering Report dated January 27, 2025, prepared by LJA, included with **Exhibit B**. Regarding the Stormwater Pump Station Project, following discussion, Director Kazmierczak moved to approve Pay Estimate No.

27 and Final from NBG Constructors, Inc. in the amount of \$443,960.05, as recommended by LJA. Director Mehta seconded said motion, which unanimously carried.

Regarding the Detention and Drainage Improvements and Facilities project, following discussion, Director Kazmierczak moved to approve Pay Estimate No. 12 from Harris Construction, LLC in the amount of \$201,715.24, as recommended by LJA. Director Picazo seconded said motion, which unanimously carried.

**ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

**WEBSITE AND COMMUNICATION MATTERS**

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

**CLOSED SESSION**

The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.

**FUTURE AGENDA ITEMS**

The Board considered items for placement on future agendas.

**NTRCA ANNUAL MEETING**

The Board attended the annual meeting of the NTRCA.

**ADJOURNMENT**

There being no further business to come before the Board, on motion made by Director Grotte, seconded by Director Picazo and carried unanimously, the meeting was adjourned.

(SEAL)



  
\_\_\_\_\_  
Secretary, Board of Directors

**LIST OF ATTACHMENTS TO MINUTES**

EXHIBIT A      MSA Activity Report

EXHIBIT B      LJA Engineering Report