

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Special Meeting of Board of Directors  
March 19, 2024

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at the City Hall of the City of Sugar Land, Texas, 2700 Town Center Boulevard, Sugar Land, Texas 77479, an official meeting place of the Board, on March 19, 2024, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman  
Gerald Kazmierczak, Vice-Chairman  
Nathan Bedee, Secretary  
Susheem Mehta, Assistant Secretary  
James R. Grotte, Director

and all of said persons were present, except Director Grotte, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey and Kane Mudd of LJA Engineering, Inc. ("LJA"); Calep Estes and Angie Hartwell of Touchstone District Services, LLC ("Touchstone"); Tim Jahn of the City of Sugar Land Engineering Department; and Matthew Reed of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. No members of the public were present at the meeting to offer comments.

### **CAPITAL IMPROVEMENT PROJECTS**

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated March 19, 2024, prepared by MSA, attached hereto as **Exhibit A**.

Mr. Kalkomey presented to and discussed with the Board a PowerPoint slide deck, a copy of which is attached hereto as Exhibit B, regarding the possible North Levee Project. No action was required of the Board regarding same.

Mr. Mudd next presented to and reviewed with the Board an Engineering Report dated March 19, 2024, prepared by LJA, included with **Exhibit B**. No action was required of the Board in connection with such report.

**ATTORNEY'S REPORT**

The Board next considered the attorney's report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

**WEBSITE AND COMMUNICATION MATTERS**

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

**CLOSED SESSION**

The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.


**FUTURE AGENDA ITEMS**

The Board considered items for placement on future agendas. The Board concurred to schedule a special meeting at a later date to conduct a tour of the District's facilities and pending capital improvement projects.

**ADJOURNMENT**

There being no further business to come before the Board, on motion made by Director Kazmierczak, seconded by Director Bedee and carried unanimously, the meeting was adjourned.



  
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Secretary, Board of Directors

**LIST OF ATTACHMENTS TO MINUTES**

- EXHIBIT A      MSA Activity Report
- EXHIBIT B      LJA Engineering Report