

## **FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

Minutes of Special Meeting of Board of Directors  
May 19, 2026

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at 445 Commerce Green Boulevard, Sugar Land, Fort Bend County, Texas 77478, an official meeting place of the Board, on May 19, 2026, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Gerald Kazmierczak, Chairman  
Nathan Bedee, Vice-Chairman  
Susheem Mehta, Secretary  
James R. Grotte, Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were: Phil Martin and Caitlin Cox of Guideline Management Services, Inc. ("GMS"); Shannon O'Hara of LJA Engineering, Inc. ("LJA"); Calep Estes and Danae Dehoyos of Touchstone District Services, LLC; Todd Kelly, Executive Director of the New Territory Residential Community Association, Inc. ("NTRCA"); Susan Collins, a member of the public and resident of the District; and Christopher Skinner of Schwartz, Page & Harding, L.L.P. ("SPH").

The Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

### **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. No members of the public offered any public comments.

### **FINANCIAL MANAGEMENT PLAN**

It was noted this matter would be discussed under Capital Improvements Projects later in the meeting.

### **FORT BEND LEVEE COALITION**

Mr. Martin and Ms. O'Hara provided the Board with an update regarding activities of the Fort Bend Levee Coalition.

### **CAPITAL IMPROVEMENT PROJECTS**

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report, dated May 19, 2026, prepared by GMS; said report is attached hereto as **Exhibit A**.

Ms. O'Hara next presented to and reviewed with the Board an Engineering Report dated May 19, 2026, prepared by LJA; said report is attached hereto as **Exhibit B**.

**ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Mr. Skinner advised that he has no additional items that had not previously been discussed.

**WEBSITE AND COMMUNICATION MATTERS**

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

**CLOSED SESSION**

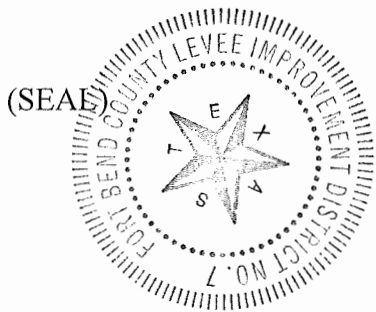
The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.

**FUTURE AGENDA ITEMS**

The Board considered items for placement on future agendas.

**ADJOURNMENT**

There being no further business to come before the Board, on motion made by Director Bedee, seconded by Director Kazmierczak and carried unanimously, the meeting was adjourned.



S. P. Melte  
Secretary, Board of Directors

**LIST OF ATTACHMENTS TO MINUTES**

- EXHIBIT A      GMS Activity Report
- EXHIBIT B      LJA Engineering Report