

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

Minutes of Special Meeting of Board of Directors
January 16, 2024

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 7 (the "District") met in special session at The Club of New Territory, 1200 Walker School Road, Sugar Land, Fort Bend County, Texas 77479, an official meeting place of the Board, on January 16, 2024, in accordance with the duly posted Notice of Special Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Cindy Picazo, Chairman
Gerald Kazmierczak, Vice-Chairman
Nathan Bedee, Secretary
Susheem Mehta, Assistant Secretary
James R. Grotte, Director

and all of said persons were present, except Director Picazo, thus constituting a quorum.

Also present were: Phil Martin of Mike Stone & Associates, Inc. ("MSA"); Craig Kalkomey and Kane Mudd of LJA Engineering, Inc. ("LJA"); Calep Estes and Angie Hartwell of Touchstone District Services, LLC ("Touchstone"); Jennifer Hays, resident of the District; and Christopher Skinner and Matthew Reed of Schwartz, Page & Harding, L.L.P. ("SPH"). Mr. Reed entered the meeting after it was called to order, as noted herein.

In the absence of the Chairman, the Vice Chairman called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. Ms. Hays addressed the Board concerning the contractor parking at the Stormwater Pump Station in the Crescent Ridge subdivision. Mr. Martin and Mr. Mudd advised that they will investigate the matter further.

CAPITAL IMPROVEMENT PROJECTS

Mr. Martin presented to and reviewed with the Board the Project Manager's Activity Report dated January 16, 2024, prepared by MSA, a copy of which report is attached hereto as **Exhibit A.**

Mr. Mudd next presented to and reviewed with the Board an Engineering Report dated January 16, 2024, prepared by LJA, a copy of which report is attached hereto as **Exhibit B.**

Mr. Reed entered the meeting during the above discussion.

ATTORNEY'S REPORT

The Board next considered the attorney's report. In connection therewith, Mr. Skinner advised that he has no additional items that have not already been discussed.

WEBSITE AND COMMUNICATION MATTERS

The Board authorized Touchstone to prepare and post on the District's website an update on construction of drainage and detention improvements and facilities within the District.

CLOSED SESSION

The Board concurred that a Closed Session would not be required in connection with the matters discussed at the meeting.

FUTURE AGENDA ITEMS

The Board considered items for placement on future agendas. The Board concurred to schedule a special meeting at a later date to conduct a tour of the District's facilities and pending capital improvement projects.

NTRCA ANNUAL MEETING

The Board attended the annual meeting of the NTRCA.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Director Kazmierczak, seconded by Director Bedee and carried unanimously, the meeting was adjourned.




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

EXHIBIT A MSA Activity Report

EXHIBIT B LJA Engineering Report